



ACCESS TO INFORMATION AND PRIVACY POLICY

1.0 Purpose

1.1 This policy is intended to be a guide to the Northwest Territories Surface Rights Board (SRB) in meeting public requests for information.

2.0 Principles

2.1 *Access to Information and Protection of Privacy Act and Regulations (ATIPP)* recognizes the public's right of access to information in government records as an essential element of our system of democracy as it promotes transparency and accountability in government institutions. The *ATIPP* legislation provides an enforceable right of access to records under the control of government institutions. This information is often subject matter related, such as government leases, exploration permits, etc.

3.0 Definitions

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4.0 Applicability

4.1 The policy is for the benefit of the public.

5.0 Provisions

5.1 The SRB recognizes the legal requirements of the Northwest Territories *Access to Information and Protection of Privacy Act and Regulations (ATIPP)*. The SRB also understands the importance of providing to the public, information in the SRB's records in an easy-to-access manner. Accordingly, subject to the provisions of *ATIPP*, including all payments of fees and exclusions identified therein, the SRB will provide to the public, upon written request, any eligible SRB documents without the requirement of going through a formal *ATIPP* request.

6.0 Authority and Accountability

6.1 This policy is established by the Surface Rights Board pursuant to the Surface Rights Board Act and the Access to Information and Protection of Privacy Act.

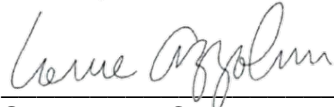
6.2 The Chairperson and the Board Co-ordinator are responsible to respond to requests for information and the implementation of this policy.

7.0 Prerogative of the SRB

7.1 Nothing in this Policy shall be construed as to limit the prerogative of the SRB to make decisions or take actions respecting Official Languages outside the provisions of this policy.

Motion #SRB 2018-06-05-#5

Approved/Revised Date: June 5, 2018

A handwritten signature in cursive script, appearing to read "Louise O'Connell", written in black ink.

Signature - Chairperson